



District of Columbia Sentencing and Criminal Code Revision Commission

441 4th St, NW, Suite 430 South, Washington, DC 20001
Telephone (202) 727-8822 Fax (202) 727-7929

MINUTES OF FULL COMMISSION MEETING

October 22, 2013

One Judiciary Square, Suite 430S
Washington, DC 20001

Members in Attendance:

Frederick Weisberg
Julie Samuels
Stephen Husk
Anne Seymour
Cedric Hendricks

Paul Butler
Renata Kendrick Cooper
Molly Gill
Donald Braman

Dave Rosenthal
Ramsey Johnson
Michael Anzallo

Staff in Attendance:

Barbara Tombs-Souvey
Richard Schmechel
Linden Fry

Mia Hebb
Thurman Sanders
Jinwoo Park

Eleanor Schaffer
Rachel Redfern
Michael Serota

Guests:

Gerry Roth, Data System Project Manager
Habib Nasibdar and Prasad Indla, Blue Print Consulting

- I. The meeting was called to order by Chairman Weisberg at 5:00 p.m.
- II. The minutes from the October 22, 2013, meeting were reviewed, amended, and approved.
- III. Director's Report – Informational Item, Barbara Tombs-Souvey:

Update of FY 15 Capital Budget Hearing: Barbara Tombs-Souvey informed the Commission that she requested \$450,000 at the Capitol Budget Hearing for the bi-directional XML interface to allow the agency to share sentencing related data with CSOSA. Ms. Tombs-Souvey stated that the agency was given a favorable response and was commended for having the current data system project on schedule and within budget. Ms. Souvey informed the Commission that the final decision will be made in January 2014.

- IV. New Data System Demonstration - Information Item, Barbara Tombs-Souvey, Habib Nasibdar and Prasad Indla, Blue Print Consulting

Data System Demonstration: Barbara Tombs-Souvey stated that the new data system is on schedule and the system functionality is completed. Over the next two months, the focus will be to address minor bug-fixes and identify data quality issues. Ms. Souvey introduced Habib Nasibdar and Prasad Indla from Blue Print Consulting to provide a brief demonstration of the new data system capabilities. Mr. Nasibdar gave an overview of the GRID system and demonstrated the following functions and capabilities:

- Expanded Statistical Analysis Capabilities
- Electronic Transfer of Criminal History Scores
- Compliance Calculations
- Sealed Cases
- Data Dashboard/Widgets

Mr. Nasibdar stated that the bug-fixing and tweaking stage will run from November through December 2013, and that the system is on schedule to be released in production by December 9, 2013. Ms. Souvey commended Gerry Roth, Project Manager for his efforts on keeping the data system project on schedule.

V. Data Sharing Policy and Procedures – Discussion Item, Barbara Tombs-Souvey and Chairman Weisberg.

Discussion on Data Sharing Policy and Procedures: Chairman Weisberg opened up the discussion on establishing a data sharing policy for the Commission. Given the enhanced capabilities of the Commission's new data system and the current lack of a Data Sharing Policy, Chairman Weisberg asked the Commission for their concerns and feedback regarding data sharing procedures. Commission members raised several issues including: transparency, impact on staff resources, FOIA concerns, ownership of data, and availability of data sets. Renata Cooper suggested that staff contact other Sentencing Commissions to gather information on their data sharing policies, which could be reviewed and potentially used as the basis for developing our policy.

Meeting Adjourned: 6:10 pm

NEXT MEETING:

Tuesday, November 19, 2013, One Judiciary Square (441 4th St., NW), Room 430S.