



Meeting Minutes



The intention of this document is to reflect all relevant topics discussed, any work issued and decisions reached during the course of the meeting. Any questions, comments or concerns regarding the content as documented shall be submitted to OCTO GIS. All meeting minutes are considered DRAFT until voted and approved by the GISSC.

Status of Minutes: FINAL

Meeting Title: District of Columbia GIS Steering Committee (GISSC)

Meeting Date: Oct 11, 2011

Meeting Location: 441 4th Street NW, Washington, DC 20001; Conference Room 1107

Meeting Attendees: See Attached Sign-In Sheet

| # | Speaker | Topic Discussed | Action/Conclusion | Representing Party | Due Date |
|---|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|----------|
| 1 | | Round of Introductions – Established quorum. 10 of the 16 District voting agencies represented included: Office of Zoning (OZ) Office of the Chief Technology Officer (OCTO) District Department of Transportation (DDOT) Fire and Emergency Medical Services (FEMS) Office of Planning (OP) Department of Public Works (DPW) Department of Health (DOH) DC Water Metropolitan Police Department (MPD) Department of Consumer and Regulatory Affairs (DCRA) | | | |
| 2 | Matthew Crossett | DC GIS News | Presentation | OCTO | |
| 3 | | Leadership Change – OCTO has an open position for the DC GIO | | | |
| 4 | | Merging of Citywide Data Warehouse and GIS groups is on hold. CityDW is run by Chris Marshall | | | |
| 5 | | Launched 311 application. A direct feed from City's Motorola system | | | |
| 6 | | <ul style="list-style-type: none">Lindsley Williams - How far back does the data go? | Question/Concern | Holland and Knight | |
| 7 | | <ul style="list-style-type: none">Matthew Crossett – the data goes as far back as 30 days in the application. There are other data feeds from DC GIS that provide out to 365. We can follow up on the data feed side to ensure they're up to date. | | OCTO | |
| 8 | | <ul style="list-style-type: none">Tim Abdella - Have they included the ability for people to add items? | Question/Concern | JMT | |
| 9 | | <ul style="list-style-type: none">Matthew Crossett – not yet. "See-click-fix" will be the solution | | OCTO | |



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| | | for this. But no plans to move forward with that just yet. | | | |
| 10 | | Arc2Earth finalized and launched late July | | | |
| 11 | | <ul style="list-style-type: none">Tim Abdella - Can you include a complete zip file for download that anyone can grab all at once with categories? | Question/Concern | JMT | |
| 12 | | <ul style="list-style-type: none">Mario Field – Yes we're working on this now. | | OCTO | |
| 13 | | Downtown DC Business Improvement District field collection project with Summer Youth Interns. Successful data delivery of downtown street assets; received good feedback from the BID | | | |
| 14 | | Increased Cluster 5 memory capacity by 50% - recently the DC GIS database was reaching memory limit and would cause a recycle. This increase will alleviate this issue and prevent users from being disconnected. | | | |
| 15 | | Broadband – September 30 th delivery complete. Data will be updated in the DC broadband web map. | | | |
| 16 | | DC GIS Business Plan – grant is closed out and finalized. | | | |
| 17 | | Amended Esri ELA #3 – Additional EAP credits for support. Additional software purchased 2 business analyst 4 tracking analyst 5 geostatistical analyst | | | |
| 18 | Charlie Richman | Redistricting Update for ANC and SMD | | OP | |
| 19 | | Wards are done and approved by Council. They officially go into effect in January 2012. SMD and ANCs are done by committee and they report to Council. There will be a series of public hearings. It will be many months however. | | | |
| 20 | | Those of us that use applications with Wards should consider migrating and using the new MAR web service with new 2012 Wards. | | | |
| 21 | | <ul style="list-style-type: none">Matthew Crossett – OCTO GIS can assist with migrating applications | | OCTO | |
| 22 | | <ul style="list-style-type: none">Lindsley Williams – I urge DC GIS to reach out to agencies citywide to migrate. | Question/Concern | Holland and Knight | |
| 23 | | <ul style="list-style-type: none">Charlie Richman – The redistricting committee will be reaching out. | | OP | |
| 24 | Rich Grady | DC GIS Business Plan – Finalized | Presentation | App Geo | |
| 25 | | Executive Summary – focused on two goals from the Strategic Plan. New data such as 3D, new applications such as routing, new technologies such as mobile. | | | |
| 26 | | Budget allocation – a look at program elements like data and development with actual 2010 and 2011 spending and proposed 2012. 2011 spending was high due to additional grant funds. | | | |
| 27 | | Main point within business plan is that DC GIS is more than just OCTO. It's all of the DC GIS community and agencies that add to the | | | |



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| | | DC GIS. | | | |
| 28 | | Benefits – added value, promote quality, build trust | | | |
| 29 | | Shared value – putting the data out there, creating maximum utilization and fueling innovation. Transparency and integrity. | | | |
| 30 | | Key technology trends – Google phenomenon, continuing Esri products, open source movement. | | | |
| 31 | | Platform – definition and characteristics. Current ones in DC GIS | | | |
| 32 | | <ul style="list-style-type: none">Matthew Crossett – A note about applications built on DC GIS ArcIMS platform. We are actively migrating crimemap, DCPS boundary finder and will be calling other agencies to sunset DC Guide and DC Guide DB. | Question/Concern | OCTO | |
| 33 | | Implementation | | | |
| 34 | | Data – maintain current data, budget for recurring investment, update frequency, routing application data dependency, maintenance of property data, creation of photo realistic building textures, need for utility data. | | | |
| 35 | Roger Barlow | <ul style="list-style-type: none">What is the role of coordination within these? | Question/Concern | USGS | |
| 36 | | <ul style="list-style-type: none">Rich Grady – Coordination is an essential part and will include the coordination of DC GIS as a whole, not just OCTO. | | App Geo | |
| 37 | | Geospatial applications – retiring ArcIMS, maintaining existing applications. | | | |
| 38 | | <ul style="list-style-type: none">Charlie Richman – How confident are you that the plan includes a full consensus of all DC mapping applications? Can we create a web page for users to volunteer their applications? In order to identify them? | Question/Concern | OP | |
| 39 | | <ul style="list-style-type: none">Rich Grady – This wasn't a complete survey so no we do not have a complete list of all DC spatial applications. DC GIS customer service can build such a registration site. | | App Geo | |
| 40 | | Web Services – approximately 35 now mostly on ArcGIS Server. | | | |
| 41 | | <ul style="list-style-type: none">Charlie Richman – We need to implement a system to track who is using these. To know who is dependent. | Question/Concern | OP | |
| 42 | | Customer Service – Continued development of resources and putting out a services catalog. Refinement of notifications and two-way communications. The idea of creating a DC GIS “camp of lightening” session. | | | |
| 43 | | <ul style="list-style-type: none">Ghermay Araya – Is there mention of the Executive Order from the Mayor and are we continuing to follow this order? | Question/Concern | New Light | |
| 44 | | <ul style="list-style-type: none">Matthew Crossett – Absolutely. This is an extension of the Strategic Plan created as part of the Executive Order. We continue to follow this and the by laws. | | OCTO | |
| 45 | | <ul style="list-style-type: none">Lindsley Williams - Suggest the plan limit details of utility data | Question/Concern | Holland and Knight | |



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| | | on GIS to all requesting same. And also, recast budget and allocation pie charts to distinguish DC-appropriations from grant dollars | | | |
| 46 | Matthew Crossett | Motion to vote on the DC GIS Business Plan. | Vote | GISSC | |
| 47 | | Agencies were asked, by show of hands, if they did not approve the DC GIS Business plan. The business plan was adopted by the DC GIS Steering Committee. | | | |
| 48 | Mario Field | Data Report | Presentation | OCTO | |
| 49 | | Report on new and updated data sets | | | |
| 50 | | Boundary stone points and polygon published | | | |
| 51 | | <ul style="list-style-type: none">Charlie Richman – How does it look cartographically? How will it be used in applications? | Question/Concern | OP | |
| 52 | | <ul style="list-style-type: none">Mario Field – It does go through a few yards in Maryland, as did the old boundary. There is a plan to integrate this new boundary slowly, since many other datasets are nested into the current boundary. It's up and available and we encourage you to take a look at it. | | OCTO | |
| 53 | | <ul style="list-style-type: none">David Koehler – Won't you come into problems using this as a jurisdiction? The state of Maryland might have something to say about this new boundary. | Question/Concern | DPW | |
| 54 | | <ul style="list-style-type: none">Matthew Crossett – We've actually communicated with Montgomery County and they are happy with the results. | | OCTO | |
| 55 | | <ul style="list-style-type: none">Charlie Richman – Can we get this blessed by the Attorney General's Office? | Question/Concern | OP | |
| 56 | | <ul style="list-style-type: none">Roger Barlow – Can we share this with Census to get them to update their boundary? | Question/Concern | USGS | |
| 57 | | <ul style="list-style-type: none">Rick Dress – This is a survey issue and would need to be ruled on by a Judge. The stones are not in perfect symmetry considering the technology used in the past was done by compass. | | Office of Surveyor | |
| 58 | | <ul style="list-style-type: none">Erik Johnson – It would be helpful to let agencies know when datasets are updated to reflect the new DC boundary. | Question/Concern | FEMS | |
| 59 | | New WMATA bus stops. Tried to get the bus lines however there were errors. Waiting on updates from WMATA. New DC Circulator lines and stops also posted. Metro entrances have been updated to include elevator entrances. | | | |
| 60 | | DC Wards 2012 – includes topological rules for lines that were coincident with streets. These are not updated to the new DC boundary, but will be. | | | |
| 61 | | Aerial Photography for 2011 from Pictometry coming soon once the leaves are off in the fall season. | | | |
| 62 | | CAMA Imagery – 60 % are from the original Mobile Video imagery | | | |



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| | | containing SSL. The rest are updated imagery from the assessor at the time of inspection. These were taken with a digital camera and/or smartphone. | | | |
| 63 | | | | | |
| 64 | Eva Stern | Training Report | Presentation | OCTO | |
| 65 | | Summary of DC GIS training classes for FY11 | | | |
| 66 | | Overview class – 10 classes held with 87 DC employees completing training | | | |
| 67 | | Google (Earth) DC – 9 classes held with 85 DC employees completing training | | | |
| 68 | | ArcGIS – 2 classes held with 21 DC employees completing training. | | | |
| 69 | | FY 2012 Classes | | | |
| 70 | | The ArcGIS class will be condensed into a 2 day training as a result of feedback. | | | |
| 71 | | Schedule of classes will be posted in PeopleSoft – Learning and Development. A notification will be sent out once this is complete. | | | |
| 72 | | Advanced training credits will be available again soon. Preference will be given to those that haven't taken previous classes. A notice to apply will be sent via GovDelivery. A subcommittee will be called upon to help award training. | | | |
| 73 | Anthony Puzzo | What's New in ArcGIS.com | Presentation | Esri | |
| 74 | | We are not starting ELA year two with DC. | | | |
| 75 | | No longer building tools just for the desktop. Building tools that support the cloud | | | |
| 76 | | Updated ArcGIS.com community map with DC GIS data. | | | |
| 77 | | How are people using ArcGIS.com? | | | |
| 78 | | Sharing Data with cloud servers. Coming feature is the ability to create a map. | | | |
| 79 | | Simple web mapping such as point mapping | | | |
| 80 | | One map for all devices both desktop and mobile, tablet. | | | |
| 81 | | Data enhancements – use of shapefiles, csv, add GPX (GPS) points, WMS support, unique values. Create small inset maps with provided iframe code. Publish as an application for everyone using templates. | | | |
| 82 | | There is a free application for iPhone and iPad to access the same maps. | | | |
| 83 | | <ul style="list-style-type: none">Charlie Richman – How will this fit into the current DC ELA agreement, if at all? | Question/Comment | OP | |
| 84 | | <ul style="list-style-type: none">Anthony Puzzo – There is no pricing available yet. The details of how or if it will be included in the DC ELA is not | | | |



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| | | known yet. | | | |
| 85 | | <ul style="list-style-type: none">David Koehler – Is there capability to add zoom drop downs to have users select for example a Ward and be zoomed to that Ward? | Question/Comment | DPW | |
| 86 | | <ul style="list-style-type: none">Anthony Puzzo – Not at this time. The “zoom to” feature is by address search. | | | |
| 87 | Matthew Crossett | Motion to approve meeting minutes from June 21, 2011 GISSC Quarterly Meeting. Minutes approved by the committee. | Vote | GISSC | |
| 88 | Matthew Crossett | Meeting Adjourned – the next GISSC is tentatively scheduled for January 2012 | | OCTO | |
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DC GIS
Steering Committee

DC GIS STEERING COMMITTEE MEETING

SIGN IN SHEET

October 11, 2011

| LAST NAME | FIRST NAME | AGENCY | WORK PHONE | CELL PHONE | FAX NUMBER | E-MAIL ADDRESS | CHECK IN |
|-----------|-------------|----------------|------------|------------|------------|----------------|----------|
| Abdella | Tim | JMT Technology | | | | | ✓ |
| Amerault | Jim | DDOT | | | | | ✓ |
| Berry | Rasheed | OCTO | | | | | ✓ |
| Buckley | Tom | CASEYTREES | | | | | |
| Butler | Jeffrey | DOH | | | | | ✓ |
| Cappello | Stephen | OCFO | | | | | |
| Clegg | Opa | DOH | | | | | |
| Codd | John | OCFO | | | | | |
| Colon | Jose | DDOT | | | | | |
| Crossett | Matt | OCTO | | | | | MTZ |
| David | Christopher | OZ | | | | | CD |
| Dobbins | Cheryl | FLCF | | | | | |
| Evans | Julia | DDOE | | | | | ✓ |
| Field | Mario | OCTO | | | | | ✓ |
| Gersten | Barry | MPD | | | | | ✓ |
| Gilmore | Matthew | DCRA | | | | | |
| Goldberg | Ethan | OUC | | | | | |
| Goldsmith | Doug | KCI | | | | | ✓ |
| Gonzalez | Sheryl | MPD | | | | | ✓ |
| Grady | Richard | Applied | | | | | ✓ |
| Grala | Thomas | WASA DC Wash | | | | | MTPS ✓ |
| Grant | Anne | MPD | | | | | |
| Haffly | James | NGDC | | | | | |
| Hammel | Heidi | KCI | | | | | |
| Heyder | Florian | OCTO | | | | | |
| Horne | Robert | OCTO | | | | | |
| Howard | David | EOM | | | | | |
| Isenstein | Neal | DCRA | | | | | |
| Johnson | Bev-Freda | CFSA | | | | | |
| Johnson | Erik | FEMS | | | | | |
| Kailian | Aram | Leoadaly | | | | | |
| Kavaleri | Teddy | OUC | | | | | |

DC GIS STEERING COMMITTEE MEETING SIGN IN SHEET

October 11, 2011

| LAST NAME | FIRST NAME | AGENCY | WORK PHONE | CELL PHONE | FAX NUMBER | E-MAIL ADDRESS | CHECK IN |
|-----------|------------|------------|------------|------------|------------|----------------|----------|
| Koehler | David | DPW | | | | | |
| Krucoff | Barney | OCTO | | | | | |
| Legerwood | Roger | OCTO | | | | | |
| Leonard | Edward | DPR | | | | | |
| Liang | Tianpu | OCTO | | | | | |
| Lo | Zhen | OCTO | | | | | |
| Meruani | Amy | Clustrust | | | | | |
| Miller | Janet | DDOT | | | | | |
| Olle | Peter | OCTO | | | | | |
| Nyambi | Nyambi | DCOZ | | | | | |
| Payne | Larah | DOH | | | | | |
| Puzzo | Anthony | ESRI | | | | | |
| Richman | Charlie | OP | | | | | |
| Schine | Lance | DDOT | | | | | |
| Schriever | Daniel | AMorton | | | | | |
| Sellers | Keith | WDCEP | | | | | |
| Semwanga | Peninah | FEMS | | | | | |
| Shuskey | Chad | WDCEP | | | | | |
| Siaway | George | DOH | | | | | |
| Sinclair | Jeter | AJP | | | | | |
| Skirbunt | Ted | BiD | | | | | |
| Snowden | Rene | DHCD | | | | | |
| Sontag | Kate | KCI | | | | | |
| Spak | David | DYRS | | | | | |
| Starr | Eddie | Pictometry | | | | | |
| Stern | Eva | OCTO | | | | | |
| Stidham | Tammy | NPS | | | | | |
| Strigel | David | OCTO | | | | | |
| Tariq | Mohammad | Peak Tech | | | | | |
| Tatian | Peter | UI | | | | | |
| Tesfaye | Yoseph | DMH | | | | | |
| Thomas | John | DDOT | | | | | |

October 11, 2011

[illegible]