Meeting Minutes

The intention of this document is to reflect all relevant topics discussed, any work issued and decisions reached during the course of the meeting. Any questions, comments or concerns regarding the content as documented shall be submitted to OCTO GIS. All meeting minutes are considered DRAFT until voted and approved by the GISSC.

Status of Minutes: FINAL

Meeting Title: District of Columbia GIS Steering Committee (GISSC) **Meeting Date:** Aug 4, 2009

Meeting Location: 441 4th Street NW, Washington, DC 20001; Conference Room 1107

Meeting Attendees: See Attached Sign-In Sheet

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
1	Barney Krucoff	**Data Report**	Presentation	OCTO	
2		Outlined updates for DC GIS Central including new data layers such as Trash Pick-up Days and schedule for the Planimetrics delivery currently set for September (Topo)	Second Planimetrics Delivery	OCTO	Sept 2009
3	Tim Abdella and Charlie Richman	Asked to clarify on data updates, including rules for updating Planimetric data	Question/Concern	New Light Technologies & OP	
4	Barney Krucoff	**Data Report – Continued**	Presentation	OCTO	
5		Discussed issues regarding Contour data update. Giving credit to the U.S. Army Corps of Engineers for identifying issues with the data delivery. OCTO is expecting an August delivery of Contour data, and anticipates a September delivery to the public			
6	Derrick Woody	Asked if parking meter data is available. Also asked if certificate of occupancy permit data is available.	Question/Concern	EOM	
7	Barney Krucoff	Indicated that there is data available now, but that it is being updated. And also discussed the status of the Acela data in regard to Certificate of Occupancy.	Response	OCTO	
8	Matthew Crossett	Explained the certificate of occupancy data is not there, but that public space permit data is available and explained the update procedure for the dataset.	Response	OCTO	
9	Charlie Richman	Asked about the 3D building data update.	Question/Concern	OP	
10	Barney Krucoff	Indicated that 3D building data will arrive with the Planimetrics data possibly by September. But it will depend on how the test dataset looks. These data will include new buildings since 2005 and will be multipatch but not textured.	Response	OCTO	
11	Tim Abdella	Asked if WASA uses 3D building data for run-off analysis.	Question/Concern	New Light Technologies	

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12	Louis Desjardins	Answered that the 3D building data and the dataset they WASA already uses is different enough that WASA decided not to complicate matters by introducing a new dataset (3D buildings)	Response	WASA	
13	Barney Krucoff	**Bylaws Discussion**	Presentation	OCTO	
14		Overview of the Steering Committee Bylaw development process and discussed the differences between the current version and the previous draft. Differences focused on changes to the committee structure. There was not a quorum to vote on the Bylaws at this meeting. The vote was tabled until the next GISSC meeting.			
15	Tim Abdella	Asked about the meeting schedule for the new Bylaws and how that will change.	Question/Concern	New Light Technologies	
16	Barney Krucoff	Indicated that the current requirement is for one meeting a year, and that it is currently his goal to have the meeting in September. This may have to change in the future, depending on Bylaw discussion	Response	OCTO	
17	Rich Grady	**Business Plan Discussion**	Presentation	Applied Geographics	
18		Update on the DC GIS Business Plan development. An overview of the process and outlined final steps for the process. Under			
19	Barney Krucoff	Commented on the Budget Allocation slide and how he is working to make the allocation categories better reflect "real life."	Question/Concern	OCTO	
20	Rich Grady	Under the "Data Platforms" section, asked the committee for any suggestions for items it felt should be added. No comments were made.		Applied Geographics	
21	Barney Krucoff	"Platform Investment Strategies" – commented that money to invest in platforms is still in the budget (capital funds) but the money to maintain the platforms (local funds) is what is going to be a very difficult issue going forward.	Question/Concern	OCTO	
22	Tim Abdella	Asked for clarification that the "DC GIS Application Platforms" is existing	Question/Concern	New Light Technologies	
23	Rich Grady	Yes	Response	Applied Geographics	
24	Charlie Richman	Asked if "DC GIS Application Platforms" is just for OCTO, or is it District-wide? If it is OCTO only, what about District-Wide and suggested that open source platforms be included.	Question/Concern	OP	
25	Barney Krucoff	Indicated that it wasn't necessarily intended to be OCTO only and that other platforms could be considered like SQL and Flex as opposed to ArcGIS Server	Response	OCTO	
26		There was some discussion about what will come in the future due to budget constraints. Barney indicated that he would be inclined to keep a DBA in the office versus paying maintenance to Oracle for telephone support			
27	Holli Howard	Asked about the CityWorks/Azteca application in regards to District-Wide platforms	Question/Concern	Casey Trees	
28	Barney Krucoff	Answered that this is not a product that OCTO has budgeted for because it is not an OCTO responsibility. DDOT has some groups using CityWorks.	Response	OCTO	
29	Rich Grady	**Business Plan Discussion – Continued**	Presentation	Applied Geographics	

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30		"Application Platform Investment Strategies" – slide discussion			
31	Charlie Richman	Suggested that it might be a good idea to differentiate between Google versus Google Enterprise (Google DC) software.	Question/Concern	OP	
32	Barney Krucoff	Agreed and indicated that ArcGIS Server should be listed as an "invest" strategy	Response	OCTO	
33	Charlie Richman	Asked about Google (Earth) DC as an investment strategy, specifically what is it that the Districts gets out of the investment.	Question/Concern	OP	
34	Barney Krucoff	Gave the example of using Google (Earth) DC within a web browser as a plugin part of a web page.	Response	OCTO	
35	Time Abdella	Asked if the ability to build onto the platform exists.	Question/Concern	New Light Technologies	
36	Barney Krucoff	Answered that potentially it does and demonstrated a school energy audit website, http://www.thatroof.com	Response	OCTO	
37	Tim Abdella	Asked about Bing and why OCTO has not worked with Microsoft.	Question/Concern	New Light Technologies	
38	Barney Krucoff	OCTO has worked with Microsoft and has made data available. But Microsoft has chosen not to use it.	Response	OCTO	
39	Rich Grady	**Subcommittee Discussion**	Presentation	Applied Geographics	
40		Briefly spoke about wish-lists for the subcommittees and asked for input from the committee.			
41	Charlie Richman	Suggested that in terms of data and technology that OCTO should build in the ability to track which data sets are being used (to the extent that this is possible.) Application usage should also be tracked. Many in the committee agreed.	Question/Concern	OP	
42	Barney Krucoff	Mentioned routing, specifically multimodal routing.	Response	OCTO	
43	Charlie Richman	Stated that this is already addressed in the detailed DC GIS Business Plan	Response	Applied Geographics	
44	Barney Krucoff	Stated that items relating to cadastral data are on hold for the time being	Question/Concern	OCTO	
45	Rich Grady	**Web Services Wish List Discussion**	Presentation	Applied Geographics	
46		Briefly spoke about the wish list for District Web Services			
47	Charlie Richman	Noted that there are two Office of Planning applications that need to be added to the list.	Question/Concern	OP	
48	Tim Abdella	Noted that there is a DDOT application from Jose Colon that needs to be added to the list.	Question/Concern	New Light Technologies	
49	Rich Grady	Indicated that he would follow up with the appropriate groups and these items would be added to the Plan	Response	Applied Geographics	
50		**Customer Service Wish List**	Presentation		
51		Briefly spoke about wish lists for the Customer Service Team. The committee did not have any additions			
52		**General Business Plan Discussion**	Presentation		
53		The meeting was open to general discussion regarding the business plan.			

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54	Charlie Richman	Opened the discussion by saying that in regard to the maintain/sunset/investment model of the Business Plan, perhaps the committee should think about the line between invest and maintain. Perhaps broadening the concept of maintenance to include 3-4 year hardware/software refresh cycles would be appropriate.	Question/Concern	OP	
55	Tim Abdella	Commented that there is currently no maintain/sunset/investment matrix for Customer Service.	Question/Concern	New Light Technologies	
56	Rich Grady	Responded that there wasn't a matrix currently but that this would be of value.	Response	Applied Geographics	
57		Closed the discussion of the DC GIS Business Plan and indicated that he would send out the edits made as a result of the discussion, to the subcommittee.			
58	WASA	Impervious Surface Area Charge: Investing in Local Waterways	Presentation	WASA	
59	Barney Krucoff	**MEETING ADJOURNED**	Dismissal	OCTO	

DC GIS STEERING COMMITTEE MEETING
SIGN IN SHEET
August 4, 2009

LAST NAME	FIRST NAME	AGENCY	WORK PHONE	CELL PHONE	FAX NUMBER	E-MAIL ADDRESS	CHECK IN
Abdella	Tim	New Light					✓
Amerault	Jim	DDOT					
Araya	Ghermay	New Light					✓
Barlow	Roger	USGS					✓
Barragan	Claudia	RTKL					✓
Berry	Rasheed	OCTO					✓
Cappello	Stephen	OCFO					✓
Clegg	Opa	DOH					
Codd	John	OCFO					✓
Colon	Jose	DDOT					
Crossett	Matt	OCTO					✓
Desjardins	Louis	WASA					✓
Doan	Trinh	DDOE					
Fei	Chuanyun	OCTO					
Grady	Rich	Applied					✓
Howard	Holli	Casey Trees					✓
Johnson	Erik	FEMS					
Kavaleri	Teddy	OUC					✓
Kim	Joseph	DOH					
Klein	Gabe	DDOT					
Krucoff	Barney	OCTO					
Legerwood	Roger	OCTO					
Mack	Jennifer	OCTO					
Malebranche	Paul	DHS					
Martin Firvida	Bryan	DPR					
Noyan	Nebahat	Social Compact					
Payne	LaRah	DOH					
Popat	Sajeed	HSEMA					
Puzzo	Anthony	ESRI					✓
Quintana	Janice	OUC					
Richman	Charlie	OP					
Ryder	Micah	DDOE					

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LAST NAME	FIRST NAME	AGENCY	WORK PHONE	CELL PHONE	FAX NUMBER	E-MAIL ADDRESS	CHECK IN
Sanai	Behdad	OCTO					✓
Sellars	Keith	WDCEP					
Sepwanga	Peninah	FEMS					✓
Shuskey	Chad	WDCEP					✓
Skirbunt	Ted	BID					✓
Srivastav	Vivek	OCTO					
Stern	Eva	OCTO					✓
Stidham	Tammy	NPS					
Strigel	David	OCTO					
Tariq	Mohammad	Peak Tech					
Tatian	Peter	Urban Institute					
Tesfaye	Yoseph	DMH					
Thomas	John P.	DDOT					
Tsuei	Young	OCTO					
White	Larry	FEMA					
Willey	Chris	OCTO					
Wobbleton	Jeff	MPD					
Woody	Derrick	EOM					✓
Yeterawork	Markos	DDOT					
Weissenberg	Henry	SSA					✓
Kavaleri	Teddy	OUC					
Fitzgibbon	David	OTR					
Ejueyitche	PATRICK	GIC					✓
Onwukwe	Rosemarie	GIC					✓
Warner	Louise	HSEMA					✓
Goldberg	Ethan	OUC					
Wilson	Linda	CFSA					
Alonzo	Mike	Casey Ties					✓